

PROMOS

Programm zur Steigerung der Mobilität von deutschen Studierenden

LETTER OF MOTIVATION

PROMOS-Programm: Internship
 Thesis

For time period: Winter term:
 Summer term:

APPLICANT:

Name(s), First

Name(s): _____

Study

programme: _____

INSTRUCTIONS:

Please notice the following guidelines when writing your letter motivation:

Form: continuous text

Extent:

- approx. one page A4
- type size: 12 pt Arial or similar
- 1.5 line spacing

Content:

Please include the following topics but feel free to comment on other issues you consider relevant to your application:

- brief description of your project
- reasons for choosing the host country and the host institution
- relevance of the stay abroad regarding your previous and future studies, as well as the general expected added value
- current state of your preparations regarding:
 - the necessary language skills (at least B2)
 - the tasks during your internship
 - the knowledge on your host country's culture and customs
- extracurricular skills and activities
- community or cultural involvement
- financial preparations / financial hardship
- etc.

Please use page 2 and if needed also page 3 of this form to describe your PROMOS project.



